



RFI Details

State of Tennessee Sourcing Event

Event ID	Format	Type	Page
32101-0000007867	RFI	RFx	1
Event Round	Version		
1	1		
Event Name	SWC178 Traffic Paint & Glass Beads		
Start Time	Finish Time		
03/25/2014 11:00:00	04/14/2014 14:00:00		

Bidder: Tennessee Urban Forestry Council
6820 Cloudland Drive
Nashville TN 37205
United States

Submit To:
Contact: Brandon Silby
Phone: 615/532-2440
Email: brandon.silby@tn.gov

Event Description

PRE-BID CONFERENCE NOTIFICATION

This is not a bid request; this is a request for information.

READ THE ENTIRE Request for Information (RFI), including the Event Details, Specifications, and Terms and Conditions and any other attachments.

If the Review and bid on this event link included in the e-mail notification does not work, please go to <https://supplier.edison.tn.gov>. Click on the link that says Bid Opportunities and log in with your vendor ID and password.

Note: Information at the pre-bid will be displayed electronically. No paper copies will be provided. Attendees are advised to print copies of the attached event documents for their use at the pre-bid.

Request for Information (RFI)
Conference: Pre-Bid Conference
Title: SWC178 Traffic Paint & Glass Beads
Description: This event is a pre-bid conference for Traffic Paint & Glass Beads
Date: April 10, 2014
Time: 2:00 PM CST
Call-in #: (615) 253-8313 - Local
(855) 543-5040 - Outside 615 area code

Location:
Department of General Services
Central Procurement Office
Morrow Conference Room
Tennessee Tower, 3rd Floor
312 Rosa L. Parks Avenue
Nashville, TN 37243

If you have questions, please call the Central Procurement Office main number at (615) 741-1035 and ask for the Buyer.

Factor Summary

Question	Response
How many days after receipt of purchase order will it take you to deliver this item?	
Response Required:	Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column No

Response Comments

What is the Brand/Model you are Bidding?

Response Required: Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column No

Response Comments



RFI Details (cont.)

State of Tennessee Sourcing Event

State of Tennessee Sealing Event			
Event ID	Format	Type	Page
32101-0000007867	RFI	RFx	2
Event Round	Version		
1	1		
Event Name			
SWC178 Traffic Paint & Glass Beads			
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Email: brandon.silby@tn.gov

Question	Response
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Please enter the number of days that your bid offer will expire from the bid opening date:

Response Required: Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column No

Response Comments

Within the past five years has your firm, any affiliate, any predecessor company or entity, owner, director, officer, partner or proprietor been the subject of:

A. An indictment, judgment, conviction, or a grant of immunity, including pending actions, for any business related conduct constituting a crime under local, state or federal law?

Note: If answering "yes" ", describe using additional pages and attach to this bid.

Response Required: Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column No

Response Comments

Within the past five years has your firm, any affiliate, any predecessor company or entity, owner, director, officer, partner or proprietor been the subject of:

B. A federal, state, or local government suspension or debarment, rejection of any bid or disapproval of any proposed subcontract, including pending actions, for lack of responsibility, denial or revocation of prequalification or a voluntary exclusion agreement?

Note: If "yes", describe using additional pages and attach to the bid.

Response Required: Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column No

Response Comments

Within the past five years has your firm, any affiliate, any predecessor company or entity, owner, director, officer, partner or proprietor been the subject of:

C. Any federal or state determination of a violation of any public works law or regulation, or labor law or regulation, or HIPAA, or any OSHA violation deemed "serious or willful?"

Note: : If "yes", describe using additional pages and attach to the bid.

Response Required: Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column No



RFI Details (cont.)

State of Tennessee Sourcing Event

Event ID	Format	Type	Page
32101-0000007867	RFI	RFx	3
Event Round	Version		
1	1		
Event Name	SWC178 Traffic Paint & Glass Beads		
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Email: brandon.silby@tn.gov

Response Comments

Question

Response

Within the past five years has your firm, any affiliate, any predecessor company or entity, owner, director, officer, partner or proprietor been the subject of:

D. A federal, state, or local government suspension or revocation of any occupational or professional license, certificate, registration or permit, or the voluntary submission of same in connection with any governmental disciplinary action, or the governmental imposition of a civil penalty or fine?

Note: If "yes", describe using additional pages and attach to the bid.

Response Required: Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column No

Response Comments

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved.

Confirm below that you have completed this attached form by choosing, "Yes".

Response Required: Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column Yes

Response Comments

Authorized Users: Local Governments, Private Non-Profit Institutions of Higher Education and Eligible Non-Profit Agencies

The purpose of this Invitation to Bid/Sourcing Event is to establish a source or sources of supply for all state agencies, local governmental units within the geographic limits of the State of Tennessee, any private nonprofit institution of higher education chartered in Tennessee, and any corporation which is exempted from taxation under 26 U.S.C. Section 501(c) (3) as amended and which contracts with the Department of Mental Health and Mental Retardation to provide services to the public (T.C.A. 33-2-401 et seq.). The resulting contract will be open to these governments unless a letter is attached to your bid, addressed to the Central Procurement Officer, requesting exemption to this allowance.

Purchases by local governmental units, private institutions of higher education, and authorized corporations are encouraged but are optional with those agencies, private institutions of higher education, and corporations.

Note: If "no", attach exemption request addressed to the Central Procurement Officer.

Response Required: Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column No



RFI Details (cont.)

State of Tennessee Sourcing Event

Event ID	Format	Type	Page
32101-0000007867	RFI	RFx	4
Event Round	Version		
1	1		
Event Name	SWC178 Traffic Paint & Glass Beads		
Start Time	Finish Time		
03/25/2014 11:00:00	04/14/2014 14:00:00		

Bidder: Tennessee Urban Forestry Council
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Nashville TN 37205
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Submit To:
Contact: Brandon Silby
Phone: 615/532-2440
Email: brandon.silby@tn.gov

Response Comments

Question

Response

Please list the following information regarding your company's contract administrator.

List the Contract Administrator's Name

List the Contract Administrator's Address

List the Contract Administrator's Phone Number

List the Contract Administrator's Toll Free Phone Number

List the Contract Administrator's Pager or Cell Number

List the Contract Administrator's Email Address

List the Contract Administrator's Website

Response Required:

Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column

No

Response Comments

The bidder shall indicate whether or not they plan to sub-contract:

No: The bidder does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s). Attach list of additional subcontractors to the bid, including the following for each subcontractor.

List the Sub-Contractor's Name

List the Sub-Contractor's Address

List the Sub-Contractor's Contact Person

List the Sub-Contractor's Phone Number

Response Required:

Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column

No

Response Comments



RFI Details (cont.)

State of Tennessee Sourcing Event

State of Tennessee Sealing Event			
Event ID	Format	Type	Page
32101-0000007867	RFI	RFx	5
Event Round	Version		
1	1		
Event Name			
SWC178 Traffic Paint & Glass Beads			
Start Time		Finish Time	
03/25/2014 11:00:00		04/14/2014 14:00:00	

Bidder: Tennessee Urban Forestry Council
6820 Cloudland Drive
Nashville TN 37205
United States

Submit To:
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Phone: 615/532-2440
Email: brandon.silby@tn.gov

Question	Response
<p>I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.</p> <p>IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.</p> <p>Response Required: Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column</p>	
	Yes

Response Comments

In preparing bid(s), All bidders shall comply with the requirements of T.C.A. Section 62-6-119 in Providing the specified information within the sealed bids. Any bid not in strict compliance with the requirements of T.C.A. section 62-6-119 shall be rejected.

Bids Over \$25,000.01 Requiring a Contractor's License

Bidder shall enter the following information:

List your Company's Tennessee State Contractor License Number

List the License Classification(s) Applicable to Bid

List the License Expiration Date

Bidder shall enter the following information regarding the subcontractor, if applicable:

List the Subcontractor's Tennessee State Contractor License Number

List the License Classification(s) Applicable to Bid

List the License Expiration Date

Response Required: Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column No

Response Comments

All bidders are required to have an adequate service organization for which the bid is applicable. Enter the name, address, telephone, pager or cell phone and fax number, email address, and area of responsibility for each service representative in the spaces provided below. (Attach additional sheet if necessary) Please be sure to include the following information:

List the Service Organization:
List the Service Organizations Address:
List the Area(s) in TN that the Service Organization will Service:
List the Service Organizations Phone Number:
List the Service Organizations Toll Free Number:
List the Service Organizations Pager or Cell Phone:
List the Service Organizations Fax Number:
List the Service Organizations Email Address:



RFI Details (cont.)

State of Tennessee Sourcing Event

Event ID	Format	Type	Page
32101-0000007867	RFI	RFx	6
Event Round	Version		
1	1		
Event Name	SWC178 Traffic Paint & Glass Beads		
Start Time	Finish Time		
03/25/2014 11:00:00	04/14/2014 14:00:00		

Bidder: Tennessee Urban Forestry Council
6820 Cloudland Drive
Nashville TN 37205
United States

Submit To:
Contact: Brandon Silby
Phone: 615/532-2440
Email: brandon.silby@tn.gov

List the Service Organizations Website:

Response Required: Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column

Response Comments

Service Experience, Time in Business, Contracts

List the Length of Time Your Company has been in Business. A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested.

List the Description of Services. Please enter the information for three (3) comparable contracts on-going or completed within the last two (2) years.

Comparable Contract

List Name/Address of Comparable Contract

List the Contact Person

List the Phone Number

List the Contact Person's Email Address.

Response Required: Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column No

Response Comments

Technical Assistance

Enter the name, address, and telephone number of the technician or service representative in the space provided below.

List the Name of the Technician/Service Representative

List the Technician/Service Representative Address

List the Technician/Service Representative Phone Number

List the Technician/Service Representative Toll Free Phone Number

List the Technician/Service Representative Pager or Cell Number

List the Technician/Service Representative Email Address

List the Technician/Service Representative Website

Response Required: Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column No



RFI Details (cont.)

State of Tennessee Sourcing Event

Event ID	Format	Type	Page
32101-0000007867	RFI	RFx	7
Event Round	Version		
1	1		
Event Name	SWC178 Traffic Paint & Glass Beads		
Start Time	Finish Time		
03/25/2014 11:00:00	04/14/2014 14:00:00		

Bidder: Tennessee Urban Forestry Council
6820 Cloudland Drive
Nashville TN 37205
United States

Submit To:
Contact: Brandon Silby
Phone: 615/532-2440
Email: brandon.silby@tn.gov

Response Comments

Question

Response

Please list the following for all licenses and permits required by federal and state law.

List the Type of License
List the Name on the License
List the License Number
List the Expiration Date

Response Required: Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column No

Response Comments

Please enter the vendor contact, for the purchase order

List the Contact Person's Name

List the Contact Person's Address

List the Contact Person's Phone Number

List the Contact Person's Toll Free Phone Number

List the Contact Person's Pager or Cell Number

List the Contact Person's Email Address

List the Contact Person's Website

Response Required: Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" Column No

Response Comments

We request you take a few short minutes to complete this survey. The purpose of this survey is to strengthen procurement processes of the Central Procurement Office (CPO) by capturing Vendor/Bidder assessments of, and actionable comments on, the process put in place by the Central Procurement Office. We hope the survey results will help improve the bidding process by implementing improvements to CPO approaches, processes, and tools.

This survey is optional.

To complete the survey, please go to the following link:
<https://www.surveymonkey.com/s/SWC178>

The survey is titled SWC178 Traffic Paint & Glass Beads

Please complete the survey at a separate time from your bid so you do not get



RFI Details (cont.)

State of Tennessee Sourcing Event

Event ID	Format	Type	Page
32101-0000007867	RFI	RFx	8
Event Round	Version		
1	1		
Event Name			
SWC178 Traffic Paint & Glass Beads			
Start Time	Finish Time		
03/25/2014 11:00:00	04/14/2014 14:00:00		

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timed out of the event due to inactivity.

Note that your response will remain anonymous, and will have no bearing or consideration in the awarding of this procurement.

Response Required: Yes Ideal Response: If "Yes" - Bid Response Must Match Entry Under "Best" N0column

Response Comments

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RFI Details (cont.)

State of Tennessee Sourcing Event

Event ID	Format	Type	Page
32101-0000007867	RFI	RFx	9
Event Round	Version		
1	1		
Event Name			
SWC178 Traffic Paint & Glass Beads			
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03/25/2014 11:00:00		04/14/2014 14:00:00	

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Email: brandon.silby@tn.gov

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		



RFI Details (cont.)

State of Tennessee Sourcing Event

Event ID	Format	Type	Page
32101-0000007867	RFI	RFx	10
Event Round	Version		
1	1		
Event Name	SWC178 Traffic Paint & Glass Beads		
Start Time	Finish Time		
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United States

Submit To:
Contact: Brandon Silby
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Email: brandon.silby@tn.gov

Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the state's Supplier Portal or the information will be submitted in writing and mailed to one of the following addresses:

If the supplier is actively bidding but has not yet been awarded a purchase order or contract, please submit changes to the following address:

Tennessee Department of General Services
Purchasing Division
3rd Floor Tennessee Tower
Nashville, TN 37243

If the supplier is currently doing business with the state please submit changes to the following address:

Department of Finance and Administration
ATTN: Vendor Maintenance
Division of Accounts
14th Floor Tennessee Tower
Nashville, TN 37243

3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.
4. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that he/she is a legal citizen of the United States or Permanent Resident Alien and that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.

Last Updated: 06/11/2009



RFI Details (cont.)

State of Tennessee Sourcing Event

Event ID	Format	Type	Page
32101-0000007867	RFI	RFx	11
Event Round	Version		
1	1		
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